

PERSONAL INFORMATION



Rizzotti Emanuele

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Skype gizzolone

Sex Male | Date of birth 30/06/1974 | Nationality Italian

DESIRED EMPLOYMENT /
OCCUPATIONAL FIELD

Design & Print production

WORK EXPERIENCE

10/12/2019

Design & print production

Freelance

Design & print production

20/03/2008–25/07/2011

Print production manager

xister, Rome (Italy)

Brief interpretation, design, prepare final artwork for print production, ensure all files meet production specs prior to delivery. Prototypes, production timing, specifications, direct contact with suppliers and supervision of finalization processes.

Customers: Mercedes-Benz, smart, Tema, Cinema for Rome Foundation, Confagricoltura, Auditorium Parco della Musica, Fandango, Luxottica, Palladium.

07/09/2001–20/02/2008

Print production manager

Art Attack Group, Rome (Italy)

Brief interpretation, design, prepare final artwork for print production, ensure all files meet production specs prior to delivery. Prototypes, production timing, specifications, direct contact with suppliers and supervision of finalization processes.

Customers: Trenitalia, Sky, Warner, Universal, Cattleya, Marriott, Banca delle Marche, Toscana.

08/06/2000–14/06/2001

Layout & Design

Metropolis Media Pty Ltd, Melbourne (Australia)

Design and layout of the magazine for the publisher.

05/07/1998–10/05/2000

Editorial design

Erregrafica srl, Roma (Italy)

Desktop publishing, create layout for books, catalogs, brochures, leaflets and folder, output and film development, image processing.

10/08/1994–20/06/1998

Editorial design

Grafed srl, Roma (Italy)

Desktop publishing, create layout for books, catalogs, brochures, leaflets and folder, output and film development, image processing.

EDUCATION AND TRAINING

1991 **Achieved bachelors degree as Tour Operator**
 “Nicola Garrone” Technical tourism Institute (Rome)

PERSONAL SKILLS AND COMPETENCES

Mother tongue(s) italian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C2	C1	C1	C1
French	B1	B1	B1	B1	A1
Spanish	B2	B2	A2	B1	A2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
 Common European Framework of Reference for Languages

Organisational / managerial skills

During my work experience I have developed organization and management skills at 360° work process. I am used to confront myself on a daily basis with an extended work team, creatives, accounts, clients and take care of production resources.

Attitude to the management of tight deadlines, ability to work under pressure with precision, problems solving.

Computer/artistic skills and competences

Creation and production of printed materials, from folder to packaging, evaluation and choice of the most appropriate paper support for the project. Complex files with dies and ennobling realization (drip-off, UV paints, dry / hot printing, hot foil, pad printing, etc...)

Printing processes knowledge such as typography, lithography, offset, digital printing, screen printing, flexography, supervision of all finalization processes. Mock-up creation for customer vision, production timing.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Basic user	Independent user	Proficient user

Levels: Basic user - Independent user - Proficient user
 Digital competences - Self-assessment grid

Adobe Creative Cloud Suite knowledge

Driving licence A, B

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